



Reviewed 09/03/2021

Admission Policy

The Old School Nursery aims to be accessible to all families from the local and wider community.

We welcome fathers, mothers, carers and people from all ethnic, religious and social groups, with and without disabilities.

Eligibility for allocation of a Day Nursery place is based upon availability of places within the relevant age group and the agreement of the manager. Full Day Care applications may take precedence over irregular or sessional applications that are made at the same time.

All parents/guardians using The Old School Nursery facilities are required to complete a registration form and are charged a non-refundable administration fee per child is to be paid on registration. A refundable deposit is payable on registration and will be refunded when the four weeks written notice is given when your child leaves The Old School Nursery, provided all outstanding fees have been settled. If a family is taking up one of the two funded only spaces on admission, the administration and registration fees are waived.

In the event that a start date is delayed, unless otherwise agreed, fees are due as from the originally agreed start date.

We offer Full Day Care and AM and PM sessions with a minimum attendance required for all children to attend 2 sessions per week, this is designed to establish continuity and to ensure the children thoroughly benefit from their time at The Old School Nursery.

The Proprietor reserves the right to refuse children entry to the premises if nursery fees have not been paid up to date.

A waiting list is held, and vacant places are offered according to the list and our judgement based on considerations about the current needs of the children already in attendance. Applications for siblings may take precedence, and the final decision in any event is reserved with the nursery management.

Please see copy of our Parental Agreement for further information and details.